



Back to School Supply Drive Tool Kit

Dates: May – August 2025

Thank you for your interest in supporting local teachers and Mass Teacher Resources! All donations received through your efforts will be used to create supply boxes for local teachers, and/or to stock the MTR Free Store, where teachers can shop for the items they need free of charge.

We developed this tool kit to support the success of your Back to School Supply Drive.

Step 1: Planning a Supply Drive? Let us know!

Contact Maureen Willis, MTR Executive Director at 781-281-8425 or email maureen@massteacherresources.org

Step 2: Work with Us to Make a Plan

Interested in Team Building?

- We can set a date for your team to tour the MTR Free Store
- You can collect supplies and assemble Back to School Supply Boxes at our site or yours

Need Materials to Promote your Drive?

- We can supply MTR Flyers and Supply Lists

Important Information to Note:

- Your Team has the option to run a Supply Drive and deliver the items to the MTR Free Store – we will use your donation to assemble Back to School Boxes
- Back to School Supply Boxes are stocked with brand new classroom supplies
 - Gently used items will be accepted as donations and used to stock the MTR Free Store

Other Needs or Questions? We are here to help!

About Mass Teacher Resources:

Mass Teacher Resources (MTR) helps teachers in Greater Boston at economically disadvantaged schools access the resources needed to create welcoming, inclusive, and safe learning environments for students. We serve teachers at Title 1 elementary and middle Schools (K-8) across 70 communities in Greater Boston through the MTR Free Store, where teachers can shop for the classroom supplies they need completely free of charge. Our goal is to help relieve the financial burden many teachers take on to ensure that their students have the tools they need to learn.

MTR is fiscally sponsored by Third Sector New England, a 501(c)3 nonprofit organization.

www.massteacherresources.org

Back to School Supply Box

Basic Supplies

(Quantity) and Brand listed are based on teacher requests

Average value of each box: \$150

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| (10) Crayola Crayons, Pkg. of 24 | (1) Index Cards, 3x5, Pkg. of Assorted Colors |
| (10) Crayola Washable Markers, Pkg. of 12 | (3) Post-Its, 3x3 or Larger |
| (10) Colored Pencils, Pkg. of 12 | (2) Tape Refills |
| (20) Glue Sticks | (20) File Folders, Letter Size, Assorted Colors |
| (5) School Glue, 4oz. | (1) Tacks/Push Pins |
| (20) Erasers, Large Size, Latex Free | (5) Sharpie/Permanent Markers, Various Colors |
| (20) 2-Pocket Folders, One Color | (5) Highlighters, Various Colors |
| (20) Notebooks, Spiral Bound | (5) Dry Erase Markers, Various Colors |
| (1) Loose Leaf Notebook Paper, Pkg. of 100 | (20) Ball Point Pens, Blue or Black |
| (1) Ream of Copy Paper | (10) Student Scissors |

Extras

(Optional)

- Laminating Sheets
- Disinfecting Wipes
- Hand Sanitizer
- Electric Pencil Sharpener
- Stickers
- Wristbands
- Fidget Toys

Check out our Amazon Wish List for Inspiration



<https://bit.ly/mtrbtsbox>